

MAUI HIGH SCHOOL FOUNDATION
Regular Meeting of the Board of Directors
Maui High School Conference Room, 660 S. Lono Avenue, Kahului, Maui, Hawaii 96732
January 14, 2015

PRESENT: Leilani Abafo, Brian Moto, Lloyd Inouye, Glenda Joyo, Calvin Nemoto, Leizi Tabon, Julie Tima, and Stacy Woodson.

EXCUSED: Bruce Anderson, Alfredo Evangelista and Paul Ueoka.

I. CALL TO ORDER

Upon the establishment of a quorum, President C. Nemoto called the meeting to order at 3:09PM.

II. APPROVAL OF MINUTES

A motion was duly made by B. Moto and duly seconded by J. Tima to approve the minutes of the November 5, 2014 Regular Meeting of the Board of Directors as circulated. Discussion followed. The motion was carried unanimously.

III. TREASURER'S REPORT

L. Tabon circulated a Quarter Treasurer's Report covering the three month's ended December 31, 2014. The report reflected an Unrestricted Funds balance of \$36,955.94 and Temporarily Restricted funds balance for the AVID Scholarship program of \$2176. Total Balance of \$39,131.94.

L. Tabon also circulated a Schedule of Revenues and Expenses for the 2014 Hall of Honor Banquet. S. Woodson shall forward the HOH Committee's Financial Report to L. Tabon for reconciliation.

A motion was duly made by S. Woodson and duly seconded by L. Inouye to approve the Treasurer's Report for the three months ended December 31, 2014. There was no further discussion. The motion was carried unanimously.

IV. STANDING COMMITTEE REPORTS

A. SCHOLARSHIP COMMITTEE. S.Woodson confirmed the votes needed to approve the change in weights of the MHSF regular scholarship application as proposed by the Scholarship Committee via email. However, the Scholarship Committee then proposed additional changes to the applications. In the MHSF Scholarship application the essay prompt was revised. In the MHSF AVID Scholarship the word count was changed from 750 to 500. The proposed applications, complete with final revisions, were circulated for review.

A motion was duly made by B. Moto and duly seconded by L. Inouye to approve the modified Scholarship applications for both the MHSF Scholarship and the MHSF AVID Scholarship as proposed by the Scholarship Committee. The motion was carried unanimously.

B. BUDGET & FINANCE. No report.

C. POLICIES & PROCEDURES. No report.

D. STRATEGIC PLANNING. No report.

E. COMMUNICATION. S. Woodson requested a one-month extension on a first draft of the Foundation's newsletter. Quote on printing, tabbing, mailing service, and postage for 2000 pieces of an 8-page newsletter in full color is \$1630 which falls within the granted \$2000 budget. S. Woodson reviewed content ideas. The first issue will share an introduction of the Foundation, Report funds distributed in 2014, feature

HOH 2014, feature MHSF scholarship program, feature MHS programs and needs, list 2014 donors, request donations or volunteer support.

V. SPECIAL COMMITTEE REPORTS

- A. **2015 HALL OF HONOR BANQUET.**- L. Inouye reported the first committee meeting should be in a month or two. G. Joyo reported that Homecoming week has not been scheduled yet, which delays setting a banquet date. S. Woodson requested the Selection Committee keep the timeline consistent with last year in soliciting nominations in March and April and selecting the honorees by mid May. S. Woodson also requested that the Selection Committee moderately research the various nominees if necessary, prior to deliberation and voting on the winners.

2014 Hall of Honor Committee needs to submit a final receipt from Maui News Ad to finalize their event. L. Inouye will inquire with B. Arita.

- B. **COOKBOOK.** – At the suggestion of the Cookbook Committee, this project has been cancelled due to amount of work involved and lack of recipes that came in.
- C. **HALL OF HONOR DISPLAY.** – C. Nemoto will follow up with Chair M. Morikawa on the progress of this effort.

VI. UNFINISHED BUSINESS

- A. **BBQ Chicken Fundraiser.** – G. Joyo will get more information on this.
- B. **Tom and Ira Tagawa donation to MHSF** – S. Woodson circulated notes of the donation from 1998-1999. The board will inquire with P. Ueoka if he has any information on the matter.

VII. NEW BUSINESS

- A. **Inspire: The Global Academy request for donation. Letter dated November 18, 2014.** - The letter to the Foundation from the Inspire Academy started a discussion on granting funding assistance to the three Academies of the 9th/10th grade student body for the purpose of providing student incentives. L. Abafo shared that often times incentives are paid for by teachers out of pocket. C. Nemoto inquired on the organization of the Academies. It was determined that a Student Activity Fund/ Local School Account is not in place to receive such donation.

L. Abafo suggested expanding purpose of funds to include program development. S. Woodson suggested including a stipulation with the grant for Academies to submit a report on use of funds, the number of students impacted, and photo.

A motion was duly made by B. Moto and duly seconded by L. Inouye to grant \$500 each to the ACOM, Pohaku, and Inspire Academies for the purposes of their respective incentive programs and/or program development, with the funds to be channeled through the school's Student Activity Funds/Local School Accounts, and with stipulation that the Academies, upon use of the funds, will submit a report to the Foundation stating the use of funds, the number of students impacted, and providing a photo relating to the use of funds. L. Abafo and S. Woodson volunteered to speak to the office and Academy faculty on establishing appropriate accounts to receive the donation. The motion was carried unanimously.

VIII. OTHER BUSINESS

The next meeting will be held on March 11th, 2015 at 3:00 pm at the Maui High School Conference Room.

VIII. ADJOURNMENT

There being no further business, President C. Nemoto adjourned the meeting at 4:12pm.

Respectfully submitted:

Stacy Woodson, Secretary