

MAUI HIGH SCHOOL FOUNDATION
Regular Meeting of the Board of Directors
Maui High School Room J-101, 660 S. Lono Avenue, Kahului, Maui, Hawaii 96732
January 26, 2016

PRESENT: Leilani Abafo, Lloyd Inouye, Glenda Joyo, Brian Moto, Calvin Nemoto, Julie Tima, and Stacy Woodson

EXCUSED: Bruce Anderson, Alfredo Evangelista, Michael Molina, Leizl Tabon, and Paul Ueoka.

I. **CALL TO ORDER** - Upon the establishment of a quorum, President C. Nemoto called the meeting to order at 3:37PM.

II. **APPROVAL OF MINUTES –**

A. November 17 , 2015 MINUTES - A motion was duly made by L. Inouye and duly seconded by J. Tima to approve the minutes of the November 17, 2015 Regular Meeting of the Board of Directors with the following revisions:

1. Correct spelling of A. Evangelista's name in "Excused"
2. Item VII.A change the amount requested by Pohaku Academy from \$250 to \$350.

Discussion followed. The motion was carried unanimously.

III. **TREASURER'S REPORT** - Deferred.

IV. **STANDING COMMITTEE REPORTS**

A. BUDGET & FINANCE. No report.

B. POLICIES & PROCEDURES.

1. Visitor Industry Charity Walk.

a. The Maui High School Foundation can participate in the Visitor Industry Charity Walk (VICW) to raise funds. Students in CTE programs will raise donations on behalf of the Foundation in this fundraiser. Funds will be submitted to the VICW event. Funds raised will be donated back to the Foundation with a percentage match.

b. The Foundation will look to appoint a volunteer who is NOT employed by the Department of Education to serve as Committee Chair for the Foundation's participation in the VICW. A parent of a student in a CTE program was suggested. The Chairperson will facilitate monies raised by the students for the Foundation in the VICW fundraising event.

c. C. Nemoto (MHSF) and C. Gima (CTE) will work with the appointed volunteer Chairperson to facilitate Foundation's participation in event. L. Abafo will assist with the application process.

d. MHSF will propose to CTE that for 2016 year only, should the CTE programs raise donations for MHSF in the VICW, 100% of the funds raised by each Pathway will be donated back to that Pathway program. The percentage match granted by Maui Hotel & Lodging on those funds raised will remain with the Foundation and be stipulated toward CTE Scholarship funding.

C. COMMUNICATION.

1. Issue 3 Newsletter will feature
 - a. Funds awarded in 2015

- b. Scholarship Program
 - i. 2015 Scholarship Recipients
 - ii. Expansion of Scholarship Program
 - iii. Scholarship sponsor recognition
 - c. Hall of Honor
 - i. 2015 Photos
 - ii. Info on reserving tickets for HOH 2016
 - iii. Info on Ads, Auction Items, Sponsorship for 2016
 - iv. List of HOH Members of past 5 years
 - d. 2015 Donor Recognition
- D. SCHOLARSHIP COMMITTEE. – Applications for all three scholarships are available.
- V. **SPECIAL COMMITTEE REPORTS**
- A. 2015 HALL OF HONOR BANQUET. – Lani and Lloyd will work to execute the placement of Maui News Thank you ad for HOH 2015.
- B. 2016 HALL OF HONOR-
- 1. HOH will implement Program Booklet Ad Sales to increase funds raised. Funds raised are for MHSF General Funds. HOH will incorporate ACOM student participation in creation of Ad Booklet (design and layout). It will be assigned as a part of the PRINT DESIGN tasks for a Senior Project.
 - 2. 2016 HOH Timeline was circulated. Nomination forms, both paper and online, have been posted to MHS Website and will be added to MHSF website. Media release will go out next week. Selection committee will be meeting in Feb.
 - 3. Nominations received: Harriett Holt 1944, Agnes Guiala Faculty, and Mamoru Yamasaki 1935. 8 rollover nominations from previous years.
 - 4. Penciled date of Oct. 19 at MBH. Glenda verified that Homecoming Week will be that week.
 - 5. Sponsor Sales- Calvin will assist in securing HOH Sponsors. Will ask Michael if he will continue assisting in this area as well.
- C. HALL OF HONOR DISPLAY. – In process.
- VI. **UNFINISHED BUSINESS**
- A. UNAUTHORIZED DEBIT – No action can be taken to dispute the debit due to elapsed time since the debit was made.
- B. GRANT FEEDBACK FORM- S. Woodson circulated a draft of a grant feedback form that can be given to any MHS program that is awarded a grant from the Foundation. This form will help facilitate information from MHS programs that can be used toward MHSF documentation and marketing. There were no objections to use of the form to facilitate the info requested from MHS programs.
- VII. **NEW BUSINESS**
- A. INSPIRE DONATION REQUEST – A letter was received from MHS Inspire Academy requesting a \$200 grant in support of its incentive program for the current school year.

A motion was duly made by L. Abafo and duly seconded by J. Tima to grant \$500 to MHS Inspire Academy to support their incentive program and/or program development with the stipulation that the Academy submits a

GRANT FEEDBACK FORM to the Foundation in order to remain eligible for future grants. Discussion followed. The motion was carried unanimously.

L. Abafo will speak with MHS Academy Coaches to ensure all teachers of both 9th and 10th grade levels in each Academy are aware of awarded funds from the Foundation to support their program.

VIII. OTHER BUSINESS - The next meeting will be held on Tuesday, February 23rd, 2016.

VIII. ADJOURNMENT - There being no further business, President C. Nemoto adjourned the meeting at 4:47 pm.

Respectfully submitted:

Stacy Woodson, Secretary