

MAUI HIGH SCHOOL FOUNDATION
Regular Meeting of the Board of Directors - MINUTES
October 17, 2017
Maui High School Room J101

- I. **CALL TO ORDER** - Upon the establishment of a quorum, President J. Yap called the meeting to order at 4:30PM.
- II. **ATTENDANCE** -
- A. Present (10) : Leilani Abafo, Kim Gaxiola, Lloyd Inouye, Glenda Joyo, Kaleo Carter, Kamiki Carter, Leizl Tabon, Paul Ueoka, Stacy Woodson, Jamie Yap
 - B. Not Present - Alfredo Evangelista, Wesley Lo, Michael Molina
- III. **APPROVAL OF MINUTES** – Minutes of the regular meeting held on September 19, 2017 were circulated via email by S. Woodson. A hard copy was made available. A motion was duly made by P. Ueoka and duly seconded by L. Abafo to approve the minutes of the Regular Meeting of the Board of Directors held on August 15, 2017. Discussion followed. The motion was carried unanimously.
- IV. **TREASURER’S REPORT** - L. Tabon circulated copies of the Treasurer’s Report. The report reflects a total cash balance of \$73,973.72. A motion was duly made by L. Inouye and duly seconded by K. Carter to approve the Treasurer’s Report for the Month Ended September 30, 2017. Discussion followed. The motion was carried unanimously.
- V. **STANDING COMMITTEE REPORTS**
- A. **POLICIES & PROCEDURES.** - None.
 - B. **BUDGET & FINANCE** - None.
 - C. **COMMUNICATION.** - S. Woodson will share information on Foundation Grants Application process with MHS faculty. Will also post to Foundation website.
 - D. **SCHOLARSHIPS** - None.
 - E. **GRANTS** – None,
- VI. **SPECIAL COMMITTEE REPORTS**
- A. **2017 HALL OF HONOR** - Chair E. Clapper
 1. Approximately \$28.5K was raised, up 54% from last year’s event. Financial report yet to be reconciled with Treasurer.
 2. HOH Committee debrief meeting has not been held yet.
 3. Next HOH event is slated for Sept. 25, 2018 at KKGC. 2017 Chair has committed to stay on as Chair for 2018.
 - B. **HALL OF HONOR DISPLAY.** – None.
- VII. **SCHOOL REPORTS**
- A. **PRINCIPAL** -
 1. Principal Yap shared prelim. Enrollment projections for 2018-19 SY which reflected 641/516/454/389 for grades 9/10/11/12 respectively and a total enrollment of 2000. Space to accommodate is a growing concern for the school.
 2. Principal Yap shared AlertAlarm quote for installation of additional security camera/system. Invoice total is \$9,918.46. Donor directed funds for this expense is expected to be received by end of this month.

3. School has purchased new chairs and furniture for library.

B. PCNC -

1. Communication development is working on Weekly Announcements in video format and push notifications from school app.

C. STUDENT GOVT. -

1. SFFN was a success. Increased revenues for participating student organizations. Next year looking at kiddie rides from Oahu, possibly using softball field area as well.

2. Oct. 30 SG will host an Elementary Leadership Camp.

3. Nov. SG will have Xmas tree sale. Lot will be open on Nov. 28 & 29.

D. PTSA -

1. PTSA Fundraiser coming up- Snack shop at Maui Comicon on Oct. 28 & 29.

2. Next PG mtg is Oct. 17

3. PTSA will be purchasing state championship banners for Athletics as well as banners for lightposts fronting the school campus.

VIII. OLD BUSINESS -

A. AP Biology Class Grant- Approximately \$375 of the grant were used toward registration fees for participating students. Teacher Ms. Lindberg has inquired if remaining funds (\$275) can be donated to EPI, or used to pay the required medical insurance for one student, snacks for students, and/or thank you cards, or rolled over to next year's class. The board determined the funds should only be used toward items stated in the initial request. Unused remaining funds should be returned to the Foundation and a new request can be submitted for any additional needs. S.Woodson will notify Ms. Lindberg of this determination.

B. Memorabilia Cabinet for Library- L. Inouye shared quote for Library cabinet. \$5795 - hand crafted quality wood. The maker is not a DOE vendor. The library would showcase elements of MHS history in this cabinet- memorabilia, yearbooks, etc.

IX. NEW BUSINESS - None.

X. OTHER BUSINESS -

A. The next regular meeting of the board - Tues. Nov. 21, 2017 at 4:30pm in room J-101

XI. ADJOURNMENT - There being no further business, J. Yap adjourned the meeting at 5:45pm.

Respectfully Submitted by:
Stacy Woodson, Secretary