

MAUI HIGH SCHOOL FOUNDATION
Regular Meeting of the Board of Directors
Maui High School Room J-101, 660 S. Lono Avenue, Kahului, Maui, Hawaii 96732
March 7, 2017

PRESENT: Leilani Abafo, Alfredo Evangelista, Glenda Joyo, Lloyd Inouye, Brian Moto, Leizl Tabon, Paul Ueoka. Stacy Woodson, and Jamie Yap

NOT PRESENT: Kamiki Carter, Michael Molina.

I. CALL TO ORDER

Upon the establishment of a quorum, President L. Abafo called the meeting to order at 3:33PM.

II. APPROVAL OF MINUTES

A motion was duly made by P. Ueoka and duly seconded by L. Inouye to approve the minutes of the January 10, 2017 Regular Meeting of the Board of Directors as circulated. Discussion followed. The motion was carried unanimously.

III. TREASURER'S REPORT - deferred

IV. STANDING COMMITTEE REPORTS

A. POLICIES & PROCEDURES. -

1. Developing a Grants Process
 - a. New forms were drafted & circulated
 1. GRANT APPLICATION
 2. VERIFICATION FORM
 3. REQUEST FOR RELEASE OF FUNDS
 4. ***A motion was duly made by P. Ueoka and duly seconded by A. Evangelista to approve the Grant Application, Verification Form, and Request for Release of Funds Form subject to the revision of stated application deadlines and projected timeframes for distribution of awarded funds. Discussion followed. The motion was carried unanimously.***
 - b. Grants Timeline – There will be two application windows.
 1. Application Deadline #1 will be Sept. 1 with the intent of distributing approved grants in October.
 2. Application Deadline #2 will be Jan. 15 with the intent of distributing approved grants in February.
 - c. Implementation of new process will occur at start of SY 2017-18.
 1. School admin will incorporate announcement at staff meeting.
 2. Will include Foundation rep/Grants Chair.
 3. Will emphasize importance of success of Foundation's fundraisers. Staff & student participation in MHSF fundraising effort is important.
 4. The purpose of foundation grants is to supplement current fundraising activities. MHSF grants are not intended to replace the program's regular fundraising efforts.
 - d. A Grants Committee will be formed and will lead the development and execution of the grants process moving forward.

B. GRANTS.

1. Brian Moto accepted his appointment as chair of the Grants Committee. Directors Inouye and Yap will serve as committee members. Grants

committee should include multiple members from school staff/faculty to provide insight on school programs, needs, etc. Two Faculty and a student will be sought to join committee as well.

C. BUDGET & FINANCE

1. Chair Tabon is working on a budget proposal for the upcoming Annual meeting.
2. ***A motion was duly made by A. Evangelista and seconded by B. Moto to authorize P. Ueoka and L. Tabon to take the necessary actions to change the Foundation's Fiscal Year to run from July 1 to June 30. Discussion followed. The motion was carried unanimously.***

D. COMMUNICATIONS.

1. Next newsletter – Issue 4 – Draft of content circulated.
2. Communication team to work more closely with MHS Faculty in selecting what kinds of stories to feature on MHS pages.

E. SCHOLARSHIP.

1. Applications are due March 31, 2017.

V. SPECIAL COMMITTEE REPORTS

A. CHARITY WALK.

1. Participation form filed.
2. Grant application due April 17.
3. Stacy will attend March 9 info meeting at MBH.
4. Committee needs a treasurer, non-DOE faculty, to collect and log all donations collected by walkers.

B. HALL OF HONOR DISPLAY. – HOH Display will be placed in foyer of the gym. Yap is conversating with Mike on this project. Possibly incorporating it as a Sr. Project. Possibly resembling the arches of OMHS.

C. 2017 HALL OF HONOR BANQUET.

1. Nominations are low. Committee to send out another announcement to alumni and media outlets. Deadline is March 31. Selection committee to meet in April.
2. Board shared thoughts on sponsorship amounts and possible venues.
3. Event date will be moved to September to coincide with MHS Homecoming.

VI. REPORTS

A. PRINCIPAL. – WASC accreditation visit will be happening next week.

B. PCNC. – Circulated most recent copy of Parent-Community Newsletter that features school achievements, activities, and announcements.

C. STUDENT GOVERNMENT. Students from Japan will be visiting. MHS will host them for a week.

D. PTSA. -Deferred

VII. NEW BUSINESS

A. Funding Request of \$250 received from Inspire Academy for Student-Led Conferences and funding request of \$350 received from Pohaku Academy for student incentive activity.

B. ***A motion was duly made by B. Moto and seconded by A. Evangelista to grant \$250 to the Inspire Academy in support of their Student Led Conferences and***

***\$350 to the Pohaku Academy in support of their Student Incentive activities.
Discussion followed. The motion was carried unanimously.***

VIII. OTHER BUSINESS.

The next regular meeting of the Board of Directors will be held on Tuesday, April 4, 2017 at 3:30 PM in Room J-101.

IX. ADJOURNMENT

There being no further business, President L. Abafo adjourned the meeting at 4:50PM.

Respectfully submitted:

Stacy Woodson, Secretary