

MAUI HIGH SCHOOL FOUNDATION  
Regular Meeting of the Board of Directors  
Maui High School Conference Room  
660 S. Lono Avenue, Kahului, Maui, Hawaii 96732  
June 2, 2015

PRESENT: Leilani Abofo, Bruce Anderson, Alfredo Evangelista, Lloyd Inouye, Glenda Joyo, Michael Molina, Brian Moto, Calvin Nemoto, Leizl Tabon, Julie Tima, Paul Ueoka and Stacy Woodson.

- I. CALL TO ORDER - Upon the establishment of a quorum, President C. Nemoto called the meeting to order at 3:30PM.
- II. APPROVAL OF MINUTES – None submitted for the Annual Meeting held on May 5, 2015.
- III. TREASURER’S REPORT
  - A. L. Tabon circulated a Treasurer’s Report covering the five month’s ended May 31, 2015. The report reflected an Unrestricted Funds balance of \$26,489.53 and Temporarily Restricted funds balance for the AVID Scholarship program of \$176. Total Balance of \$26,666.03.
  - B. The checking account reflects a balance of \$3,813.37.  
A motion was duly made by P. Ueoka and duly seconded by A. Evangelista to authorize the Treasurer and Assistant Treasurer to transfer up to \$5,000 from the Foundation’s savings to the checking account as needed. Discussion followed. The motion was carried unanimously.
- IV. STANDING COMMITTEE REPORTS
  - A. SCHOLARSHIP COMMITTEE. – L. Abofo is to follow up on draft of Academy Scholarship proposal.
  - B. BUDGET & FINANCE. No report.
  - C. POLICIES & PROCEDURES
    1. DOE Standard Practices #1516 pertaining to DOE Employees involvement with independent, non-profit support organizations.
      - a) Board members who are DOE Employees are ineligible to vote on matters involving disbursement of funds. This rule excludes 4 of 12 Directors from voting on financial disbursements. This may pose a problem in establishing quorum and obtaining sufficient votes to conduct business. May possibly need to make a change in Foundation by-laws.
      - b) Board members who are DOE Employees may not handle financial transactions for the Foundation. - B.Moto will meet with L. Tabon and S. Woodson to work out a process or system to facilitate duties and tasks pertaining to Foundation financial matters such as receiving and depositing donations, issuing checks, etc.
  - D. COMMUNICATION- First newsletter has been distributed. Committee will work on second newsletter and update website beginning August. Second newsletter distribution is targeted for early October. A total of \$400 in donations has been received thus far in response to newsletter.
- V. SPECIAL COMMITTEE REPORTS
  - A. 2015 HALL OF HONOR BANQUET- Chair L. Inouye reported the HOH Committee has selected 2 awardees thus far. They are Shan Tsutsui and Spenser Shiraiishi. The committee has not specified which award these honorees will be given.  
Calvin suggested having a program booklet and selling ad space to raise additional funds through HOH Bnaquet. Lani can assist in coordinating program ad booklet.
  - B. HALL OF HONOR DISPLAY. – S. Woodson needs to gather photos of all 22 awardees. L. Abofo needs to print and frame. G. Joyo needs to map out location for display of picture frames.
- VI. UNFINISHED BUSINESS-
  - A. Tom and Dorothy Tagawa donation to MHSF – No new information was made available.
  - B. Grants to ACOM, Pohaku, and Inspire Academies- S. Woodson is to follow up with Academies on reports.
- VII. NEW BUSINESS
  - A. Foundation Merchandise Items- Merchandise will continue to be sold at cost until expense of merchandise is recovered.
  - B. Shantel Longboy- L. Tabon shall place a stop payment on the scholarship check issued to Shantel Longboy (Check #625 in the amount of \$1,000). A \$25 stop payment fee shall be assessed to Shantel and a new check shall be issued. G. Joyo shall communicate with student and L. Tabon regarding this matter.
  - C. Next meeting- Set for Tuesday, August 4, 2015 at 3:30pm in the Principal’s Conference Room.
- VIII. ADJOURNMENT - There being no further business, President C. Nemoto adjourned the meeting at 4:25pm.

Respectfully submitted:  
Stacy Woodson, Secretary